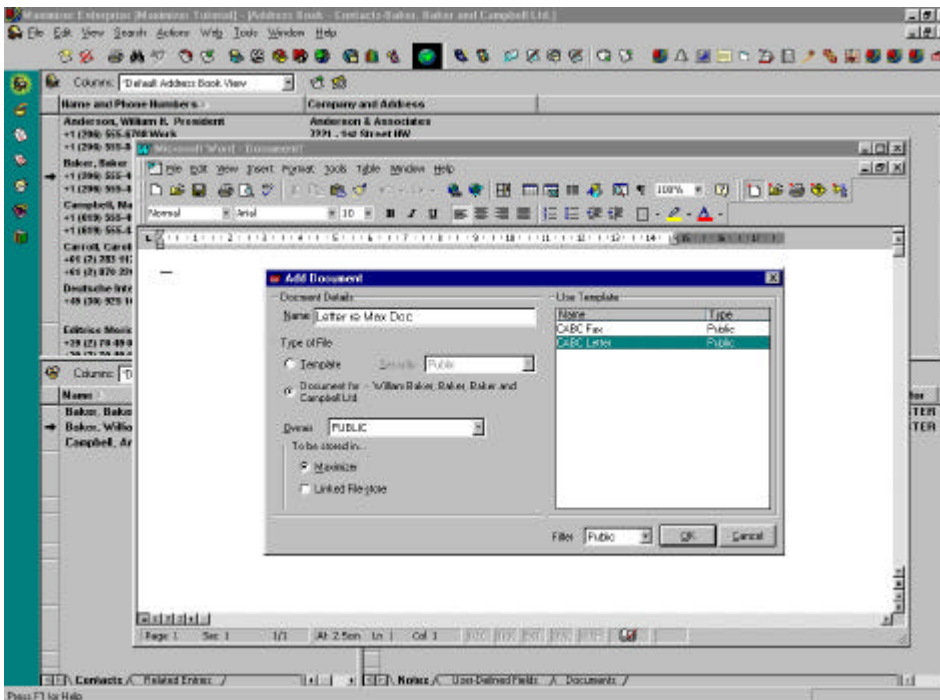


# CABC Max Document Management

*Enhanced Document Creation and Storage Facilities for Maximizer*



- Simple Microsoft Word document merging
- Emulation of Maximizer's word-processor menus in Microsoft Word
- Scan in documents from any TWAIN scanner
- Template ownership extended beyond Public and Private
- Managed file-store for over 500,000 documents
- Fax Inbox import (Option)

“...Outstanding Microsoft Word integration for Maximizer...and more...”

***You love the integration of Maximizer's own word-processor but you really want the power of Microsoft Word...CABC's Max Doc is the answer!***

Maximizer's own link to Word uses DDE links. This means that any stored documents may be automatically altered when re-opened. For example, merge fields such as the date will be updated to whatever date the document was last viewed on, irrespective of the creation date.

CABC's Max Doc not only offers our  **slickest Word integration yet**, it also supports centrally numbered documents (ideal for simple quotes), and a wider range of templates (Private, Public and Database). If you are familiar with the menus

in Maximizer's own word-processor, then you'll find everything is provided in Word in exactly the same way... with a few of our own enhancements. As if that was not enough, **Max Doc also supports scanning** of document images (including multi-page documents) directly into Maximizer from any TWAIN-compliant scanner.

Worried about the space all this is going to take up in your Maximizer documents file?... and the consequent impact on your MaxExchange clients? Don't worry... your documents can either be stored as embedded objects, or linked painlessly into the **Max Doc filestore** area on your server hard drive. The filestore is managed completely by Max Doc - you don't even have to name the files!

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## Features of Max Doc

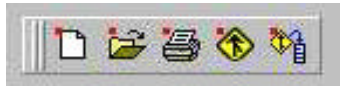
### ◆ Maximizer Word-Processor Emulation for Word97

Max Doc emulates in Microsoft Word all the important menus in Maximizer's word-processor that make document creation so easy. In most cases operation is exactly as found in Maximizer, and in some cases it has been enhanced.

The emulated menus include:

- ⇒ File / New
- ⇒ File / Open
- ⇒ File / Save As..
- ⇒ File / Print
- ⇒ File / Merge / To Printer
- ⇒ File / Merge / To E-mail
- ⇒ File / Merge / To Microsoft Fax
- ⇒ Tools / Merge Field
- ⇒ Tools / Merge Document

Max Doc templates use exactly the same merge fields as in Maximizer's word-processor, so everything is familiar to a Maximizer user. All the Max Doc icons and menus are denoted clearly on the screen by a red dot, so they are easy to distinguish from the standard Word icons and menus.



### ◆ Extended Template Ownership

Max Doc supports system-wide private and public template documents (which you can use from any database). It also supports database-specific Private and Public templates (as in Maximizer), giving you greater flexibility.

## Requirements

To use Max Doc you will require Maximizer Enterprise 4.0 or Maximizer 5.0 or a newer version, and Microsoft Word97 or above. To use the scanning facilities you will require a TWAIN-compliant scanner. Please note: not all TWAIN scanners support the full TWAIN interface specification. To use fax inbox import you will require the optional Max Doc fax inbox support product for your fax system. Not all fax systems are supported. E-mail mail merge is only supported for MAPI-compliant mail systems.

**Max Doc is one of a range of Add-on products for Maximizer developed by CABC Ltd.**

**To order your copy of Max Doc contact your Maximizer reseller at:**

CABC Ltd, 6 West Mills Yard, Kennet Road, Newbury, Berkshire, RG14 5LP  
Tel: 01635 570970 E-mail: [info@cabc.co.uk](mailto:info@cabc.co.uk) Web site: [www.cabc.co.uk](http://www.cabc.co.uk)

The on-screen template filter also makes it easier to see if a template is a public or private document.

### ◆ The Max Doc Filestore

The Filestore is a unique feature of Max Doc. It is a managed area of your server's disk space where thousands of files can be stored without the user ever having to say where to put them! It is great if you want to store many large files (such as images) and don't want them embedded in your Maximizer database (which would make your MaxExchange packets very large).

The Max Doc Filestore gives you the ease of document embedding without making your Maximizer document file grow as fast. Because the files are linked into the Maximizer document window they are easy to find in Maximizer when you need them.

### ◆ Scanning Documents

Max Doc supports the scanning of documents directly into Maximizer from any industry-standard TWAIN scanner. You can scan multi-page documents and pictures, each being held in standard compressed TIFF and JPEG file formats.

If you already have a good image viewer on your PC, then you can use it to view your scanned files. If not, Max Doc includes a basic image viewer called ImageVision. With ImageVision you can examine, print, and export your scanned files. Even if you only have one scanner in the office, everyone with Max Doc will be able to see a document after it has been scanned into the system.

### ◆ Fax Inbox import

If you purchase the Fax Inbox extension to Max Doc, you will find that storing incoming fax messages in Maximizer is easy with Max Doc.